

Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



August 8, 2013

DIVISION MEMORANDUM

No. 433, s. 2013

DOST 7 TRAINING COURSES FOR AUGUST 2013 TO DECEMBER 2013

TO : OIC, Assistant Superintendents
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads

1. Attached is a copy of Regional Memorandum No. 483, s. 2013, dated August 5, 2013, announcing the DOST 7 Training Courses for August 2013 to December 2013, for the guidance and information of all concerned.
2. Immediate and wide dissemination of this Memorandum is desired.

ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

Telephone Numbers:

Schools Division Superintendent: (032) 255-6405
Asst. Schools Division Superintendent: (032) 4147457
Accounting Section: (032) 254-2632
Disbursing Section: (032) 255-4401

Website : www.depedcebuprovince.ph
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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



AUG 05 2013


REGIONAL MEMORANDUM

No. 483 s. 2013

DOST 7 TRAINING COURSES FOR AUGUST 2013 TO DECEMBER 2013

To : Schools Division Superintendents
Officers-in-Charge of Regular and Interim Divisions
Regional Chiefs

1. Enclosed is a letter from Dir. Rene Burt N. Llanto, Regional Director, Department of Science and Technology (DOST), Region VII re: DOST 7 Training Courses for the months of August 2013 .to December 2013.
2. For further inquiries, interested parties are advised to call COSPO secretariat at telefax numbers (032) 255-7592 or (032) 268-8408 or you may text to 0923-606-4936 and look for Dell. You may email your reservations to cospotrainings@gmail.com
3. For your proper guidance and wide dissemination.


CARMELITA T. DULANGON
Director III
Officer-in-Charge

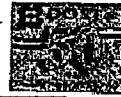
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"Educating for a Strong Republic"

(RD's Office) Tel. nos.: 032-231-1433; 231-1309; 414-7399; Telefax 414-7325; (ARD's Office) Telefax: 032-255-4542;
Field Technical Assistance Division: 032-414-7324; Curriculum and Instruction Division: 032-414-7323; Quality Assurance and
Accountability Division: 032-414-4367; Resource Mobilization and Special Programs and Projects Division: 032-254-7062;
Budget and Finance Division: 032-256-2375; 253-8061; 414-7321; Payroll Service Unit: 032-414-7499;
Administrative Division: 032-414-7326; 255-1313; Planning, Policy and Research Division: 032-233-9030; 414-7065;
Legal Section: 032-414-7366; Cashier Section: 032-231-1071; Records Section: 032-233-4769;
Supply Section: 032-414-7322; Strive: 032-232-9925; 414-0263; Guardhouse: 032-231-2160
Email: www.deped_ro7@yahoo.com



DEPARTMENT OF SCIENCE AND TECHNOLOGY
 Regional Office No. 7



ANNOUNCEMENT

Date: July 26, 2013
 Attention: **COV. AGENCY'S DIRECTOR / ADMIN**

ISO 9001:2000
 Certificate No.
 CIP14067/05/02/087

The Department of Science and Technology Region 7 (DOST 7) and its training arm, the Confederation of Scientific and Professional Organizations (COSPO) would like to invite you and ask your assistance in inviting delegates for the training programs scheduled tentatively for the months of August - December 2013 to be held at DOST7 Conference Room, S & T Complex, Suston, Lahug, Cebu City. Trainings will start at 8:00 in the morning and end at 5:00 in the afternoon. Training outlines are available upon request for your reference. Please find below the reservation slip and the attached page for the training matrix.

You may avail of a ten percent (10%) discount if pays a week before the training dates (except on US MRA SenSafe Training). Government employees may also avail of a special discount or rate. All fees are exclusive of government tax. Please be guided that all check payments should be made payable to COSPO. Registration fee covers the cost for training materials, food (snacks & lunch) and the certificate.

RESERVATION IS REQUIRED. Reservation is confirmed upon the submission of the filled out registration forms. We also offer in-house training of your chosen courses. For list of our courses you may visit our facebook account at "COSPO Cebu". For more information you may call COSPO secretariat at telefax numbers 032-414-7018, (032) 238-8408 or text to 0923-606-4936 and look for Dell. You may also send e-mail reservations to cospotrainings@gmail.com. **Hurry! Training seats are limited, reserve now! Please be informed that only those who made reservations will be notified to any changes in training schedule and / or venue.**

RENE BURI N LLANTO
 Regional Director

REGISTRATION SLIP

Course Title: _____ Includes Dates: _____
 Name of Company: _____ Tel & Cell No: _____
 Name of Participant (Lastname, Firstname, MI, Nickname): _____ Fax No: _____

Terms & Conditions

1. Coverage: Registration includes food (snacks and meals), materials, kits and certificate.
2. Cancellation: Participants are required to pay a consultation fee of P 2,000.00. In the event of a "No Show" participants are required to pay the full registration fee. Substitutions are permitted within the limit of the training.
3. Changes: Program content, schedule and speakers are subject to change without prior notice. COSPO reserves the right to cancel this course in the event of insufficient number of participants to justify the program and make it self cancel if this occurs. The liability of COSPO shall be limited to the amount of the registration fee paid by the participant. In case of any change, only those who made reservations will be informed.
4. Late Payment: Paying after the start of the training is subject to a late charge of 1% of the registration fee per day unless prior arrangement with COSPO is made.
5. Method of Payment: Participant may pay in cash or check. Check should be made payable to COSPO. Payment can also be made thru Land Bank of the Philippines. Payment receipts will be sent to the participant under the account name of COSPO. Just for official the deposit slip for reference.

I fully understand the terms and conditions of this invoice. Please register the persons listed above.

Signature Over Printed Name

Postal Address: Lahug S & T Complex, Suston
 Lahug, Cebu City 6000
 Address: dost7@do7.dost.gov.ph
 URL: <http://do7.dost.gov.ph>

Tel/Fax Nos.: ORD (032) 418-8092
 TOD (032) 414-7477
 FAD (032) 414-7577
 SCHOLARSHIP / LIBRARY: (032) 418-9055

DOST 7- COSPO TENTATIVE SCHEDULE FOR AUG - DEC 2013

Date	Course Title	Fee (private)	Fee (gov't)
Aug 15 - 16	Basic Desktop Publishing Using InDesign Software (letterhead, calling card, brochurs, magazine, etc)	Php 4,000	Php 2,400
Aug 16	Herbal Tea Making	Php 1,000	Php 900
Aug 21	Stormwater Management and Drainage Design	Php 2,000	Php 1,200
Aug 22 - 23	Basic Food Hygiene & Good Manufacturing Practices	Php 4,000	Php 2,400
Aug 23	Herbal Soap Making (cold process)	Php 2,000	Php 1,600
Aug 26 - 31	Basic Multimedia Training (photoshop, illustrator, director, 3D xreme, sound forge)	Php 9,000	Php 7,200
Aug 27 - 28	Enhancing Executive Performance of Personal Assistants / Secretaries	Php 4,000	Php 3,600
Aug 28 - 30	Industrial Calibration (Mass, Length, Pressure, and Temperature)	Php 6,000	Php 3,600
Aug 30	Food Allergen Management Training	Php 2,000	Php 1,200
SEPTEMBER			
Sept 17 - 19	Powerful Coaching Techniques	Php 6,000	Php 3,600
Sept 18 - 19	Verification of Weighing Scales & Calibrating Buckets for LGUs	Php 2,000	Php 2,400
Sept 19 - 20	ISO / IEC 17025 - Standards for Laboratory Competence	Php 4,000	Php 2,400
Sept 19 - 20	Lead Auditor's Training	Php 4,000	Php 2,400
Sept 25 - 27	Basic Graphic Design using Illustrator	Php 6,000	Php 3,600
Sept 25 - 26	Financial Accounting and Reporting for Non-Accountants	Php 4,000	Php 2,400
Sept 26 - 27	US NRA Servsafe Food Protection Manager Certification and Examination (deadline of reservation is Sept 16 only)	Php 6,000	Php 6,000
Sept 30	Pinoy Native Kakanin (palitao, kutsinta, mesli, puto bumbong, puto cheese, sapin-sapin)	Php 1,000	Php 900
OCTOBER			
Oct. 15 - 17	Basic Video Editing	Php 6,000	Php 3,600
Oct 18	Personality Development "Who Me?, Yes You!"	Php 2,000	Php 1,200
Oct 22 - 23	Project Proposal Preparation	Php 4,000	Php 2,400
Oct 24 - 25	Solar Energy : Photovoltaic (PV) System Design Training	Php 4,000	Php 2,400
Oct 25	Household Care Products (fabric conditioner, dishwashing liquid, powder detergent, allpurpose cleaning liquid)	Php 2,000	Php 1,600
Oct 29	Scented Candle Making	Php 2,000	Php 1,600
Oct 29 - 30	HACCP & ISO 22000	Php 4,000	Php 2,400
Oct 28 - 29	Anecdotal Writing "Capturing People's Experiences"	Php 4,000	Php 2,400
NOVEMBER			
Nov 14 - 15	Customer Service Skills : How To Win And Keep Customers	Php 4,000	Php 2,400
Nov 19 - 21	Industrial Calibration (Mass, Length, Pressure, and Temperature)	Php 6,000	Php 3,600
Nov 20 - 22	Presentation that Makes a Difference	Php 6,000	Php 3,600
Nov 21 - 22	Solidworks Essentials	Php 4,000	Php 2,400
Nov 27	Meat Processing (Tocino, Longanisa, Bacon, Comed Beef)	Php 2,000	Php 1,600
Nov 28 - 29	Web Design Development Using Wordpress	Php 4,000	Php 2,400
Nov 29	Novelty Items using Recycled Materials	Php 2,000	Php 1,600
DECEMBER			
December 7	Christmas Goodies	Php 1,000	Php 1,000
Dec 9 - 11	Calibration for Volumetric Glassware	Php 4,000	Php 2,400
Dec 13	Pinoy Native Kakanin (palitao, kutsinta, mesli, puto bumbong, puto cheese, sapin-sapin)	Php 1,000	Php 1,000
TRAININGS FOR SCHEDULE			
(Still for schedule, register for livelihood course of interests to be updated on the approved schedules)			
Aug. 2013	S & T Conference : Putting Science into Health (4 sessions, 2days)	Php 600/ session	Php 400/ session
Sept. 2013	S & T Conference : on Green Architecture (4 sessions, 2days)	Php 600/ session	Php 400/ session
Oct. 2013	S & T Conference : with PHILKOFA (4 sessions, 2days)	Php 600/ session	Php 400/ session
Oct. 2013	Science Camp (9-14yrs old) (2days)	Php 2,500	Php 2,500